



**Millbay  
Academy**

# Provider Access Agreement

Policy/Statement

Approval Date	25 <sup>th</sup> January 2021
Policy Owner	
Review Date	January 2022

**Approved by the joint Millbay & High Street Improvement Board**  
Polly Lovell, Head teacher

## **Millbay Academy's Provider Access Agreement**

### **Introduction:**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement:**

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

#### **Procedure:**

A provider wishing to request access should contact: Peter Bragg

Telephone: 01752284250

Email address: [peter.bragg@utcplymouth.org](mailto:peter.bragg@utcplymouth.org)

#### **Opportunities for access:**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

<b>Year Group</b>	<b>Autumn</b>	<b>Spring</b>	<b>Summer</b>
7	Encounters with HE, FE, Training Providers and Employers Investigation of LMI and jobs of the future Explore Green Careers Interview an Adult about their work experiences	Careers Fair National Careers Week Encounters with HE, FE, Training Providers and Employers EMentoring careers project	Encounters with HE, FE, Training Providers and Employers
8	Encounters with HE, FE, Training Providers and Employers Explore job sectors and subjects Research skills needed for different jobs Looking at job adverts and skills needed Knowing your skills	Careers Fair National Careers Week Encounters with HE, FE, Training Providers and Employers Choices evening EMentoring careers project	Encounters with HE, FE, Training Providers and Employers
9	Post-16 Options Talks Research different qualifications Consider influences on careers choices Choosing options Meetings with careers professional Encounters with HE, FE and Training Providers	Careers Fair Skills Show West National Careers Week Meetings with careers professional Encounters with HE, FE and Training Providers Options evening	Meetings with careers professional Encounters with HE, FE, Training Providers and Employers
10	Post-16 Options Talks Life Skills – work experience preparation sessions Meetings with careers professional	Careers Fair Skills Show West National Careers Week Meetings with careers professional Encounters with HE, FE, Training Providers and Employers Life skills – briefings and tutor group opportunities Writing CVs Interview adult about their work experiences	Meetings with careers professional Life skills – briefings and tutor group opportunities Encounters with HE, FE, Training Providers and Employers Work experience

11	<p>Post Mocks Students and Parents/Carers Evening with Local Providers  Post 16 provider open evenings:  opportunities to visit local Further Education and sixth form colleges  1:1 meetings with careers professional  Post-16 options research - academic, vocational and work-based, LMI and create pre 16 skills map  Post 16 applications</p>	<p>Careers Fair  Skills Show  West  National Careers Week  Post-16 interviews  Review options</p>	<p>Confirmation of post 16 education destinations for all pupils</p>
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Please speak to our Careers Leader to identify the most suitable opportunity for you.

**Premises and facilities:**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for addition to the school's careers resources. These resources are available to all students at lunch and break times.